



### Final Report Form

To Grant Recipients,

The Kosciusko County Community Foundation grant making committee and the Foundation board regularly evaluate our grant program. A critical element of the evaluation process is finding out what impact our grant to your organization had in the community.

Please submit a brief report (utilizing this form) as follows: As soon as your project is complete, but not more than one year from receiving grant payment.

Please call us if we can assist you. We do not want this to be a tedious process; rather, we appreciate your candid assessment in a brief format.

Name of Organization		Date of Report	
Executive Director		Person Filing the Report	
Grant #	Amount of Grant	Date Grant Approved	
<b>Project/Program Information</b>			
1. Specifically, what did you ask the Foundation to fund?			
2. Please describe achievement of your goals and objectives during this time frame.			
3. What were the overall strengths of the project/program?			
4. What areas of the project/program needed improvement? What did you learn from this project that might help you in planning future projects?			
5. Describe those served by the project, specifically referring to geographic residents or location, age, and other descriptors.			

6. Tell us about how a life was impacted as a result of this program/project. (We may share this story with others).

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**Financial Information**

1. Did you successfully raise the necessary funds to implement the project as planned? Please Explain.

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2. If the project/program is to be continued, what financial resources will be available?

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3. Briefly describe the specific use of the Foundation grant funds (expenditures, purpose).

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We welcome any other information related to this project that you would like to share, such as news stories or pictures. We often use pictures for our publications, so clearly describe the picture and names of those pictures and indicate that approval is granted for publication. Thank you. We wish you continued success in your service to our community.

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Please return this form along with photos of your grant project to:

Kosciusko County Community Foundation, Inc.  
Attn: Program Officer  
102 East Market Street  
Warsaw, IN 46580-2806