

KOSCIUSKO COUNTY COMMUNITY FOUNDATION, INC.

102 East Market Street
Warsaw, Indiana 46580
574-267-1901

GRANT APPLICATION

for funding from the Community Foundation's community funds.

Application deadlines are January 15, May 15 and September 15

Organization Name: _____ Federal ID #: _____

Director of Organization: _____ Phone: _____

Organization Mailing Address: _____ Email: _____

_____ Fax: _____

Type of organization (please check):

501 (c) (3) - Attach a copy of the IRS determination letter. Governmental Entity Other: _____

Director Signature: _____ Date: _____

Board Officer Signature: _____ Date: _____
(a person other than the person signing above)

Name and title of person making application: _____ Phone: _____

Please specify the amount of your request:

Brief summary of your request:

Classification of your request (Choose only one):

Education Civic Health Human Services Environment Arts & Culture Recreation

FOR OFFICE USE ONLY

1. Overview of organization:

- (a) Establishment date and brief history.

- (b) Principal services, purposes and mission.

- (c) What population (age, geography, income level, other) does your organization serve?

- (d) Corporate ownership and formal affiliations.

- (e) Collaboration, partnerships and joint ventures as it relates to this project.

2. Describe your project in more detail:

- (a) Explain or describe the need for the project/program for which you are seeking funding? And, what sources of verification can you site to verify this need? (i.e. statistics, regulations, surveys, etc.)

Describe how this project/program will address the identified need. (This is an opportunity for you to explain how your program will work).

- (b) The organization's ability to carry out this project

- (c) Your proposed timeline.

3. Please explain the expected benefits of this grant

(a) How will you measure and assess the benefit and impact of your project? (i.e. A follow-up assessment, some benchmark by which you can chart your progress, etc.)

(b) Who will be served, benefited or impacted? Quantify.

(c) How your organization will benefit.

4. If application is for new service, pilot project, survey or study, explain the source of funds to carry on the project (if any will be needed) after any initial grant money is spent. Are there commitments or guarantees for these funds? If funded, do you plan to ask the Foundation for support for this project again?

5. What other area organizations are now furnishing the type of services to be performed with the funds requested? To what extent would the proposed project be a duplication of services now available?

6. Describe past and current efforts within the community to address the identified needs.

7. What public relations methods will be used to communicate to your donors/members/supporters any grant support you receive from the Foundation?

SUMMARY OF HOW THIS PROJECT (ACTIVITY) WILL BE FINANCED

Note: We will place low priority on projects where Kosciusko County Community Foundation is the sole funder.

Source of Funds	Amount	%	of Total Project
From federal, state, city or county government (specify)	_____	_____	_____
From other foundations (specify if these are secured or pending)	_____	_____	_____
Public contributions or donations	_____	_____	_____
Loans	_____	_____	_____
Your organization's contributions	_____	_____	_____
Other sources: _____	_____	_____	_____
Requested from Community Foundation	_____	_____	_____
TOTAL SOURCES OF FUNDS	_____	_____	_____

Project/Activity Expenses

How the project money will be spent (please place an * next to the items for which you are requesting funding from the Community Foundation).

Item	Amount	%	of Total Project
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL PROJECT/ACTIVITY EXPENSES:	_____	_____	_____

Copies of best estimates/contractor proposals appreciated.

REQUIRED ATTACHMENTS to this original application:

- 6 copies of the original application
- 1 copy of your IRS Determination letter
- 7 copies of Board of Directors listing with names and addresses for all
- 7 copies of staff listing with names and addresses for all
- 7 copies of internal financial statements from most recently completed fiscal year
- 7 copies of program/project budget (if different than budget page included as part of application form)

If you attach news articles, brochures or other miscellaneous information, please include them only with the original application and do not provide copies.