

## Scholarship Deferment Policy for Traditional Scholarship Awards

Students who have been notified of a scholarship award from the Kosciusko County Community Foundation are expected to use those awards during the next three consecutive semesters. For example, if a student is awarded a scholarship in May, they will be expected to use the scholarship beginning in the upcoming fall, spring and summer semesters – consecutively.

However, we understand that from time to time, unforeseen circumstances arise that cause recipients to be unable to attend college/university/vocational training as they expected at the time of their application. This policy addresses the situations in which a scholarship award may be deferred.

Scholarship deferment may be approved by the Community Foundation CEO in the following circumstances and for the following amounts of time:

<b>Reason for Deferment</b>	<b>Example</b>	<b>Documentation Required</b>	<b>Amount of Time Deferment is Permitted</b>
Medical Condition	Student recovering from surgery, accident, illness or receiving medical treatments	Deferment Request Form, plus letter from medical provider documenting the need for the student to take time off of school, including the length of time needed	Up to 12 months from time student would otherwise have enrolled in classes
Deployment in the Armed Services	Student is in National Guard and is called to Active Duty	Deferment Request Form, plus Armed Services document that includes dates of deployment	Up to 12 months from time student would otherwise have enrolled in classes
Change in Financial/Life Circumstance	Student or student's parent(s) suffer job loss since time of application, cannot afford to enroll as expected.  Death of spouse or family member, bereavement period needed.	Deferment Request Form, plus letter from student describing financial/life circumstance that has changed since time of application	1 semester from time student would otherwise have enrolled in classes

Failure of the recipient to respond to communication from the Community Foundation or failure to notify the Community Foundation in a timely manner as to their ability to use the scholarship dollars may result in forfeiture of scholarship award.

*This policy was adopted by the Kosciusko County Community Foundation Board of Directors on May 11, 2020.*